



CITY OF WILLIAMSTOWN  
LAKEFRONT DEVELOPMENT  
SERVICES DEPARTMENT

Existing Dock  
Dock Permit  
Application

Location Address:

Lake Association number\*:

*\*Note: Lakefront property owners do not have to be a member to have a Lake Association number, numbers are posted on all docks and assist Emergency Management in location by water.*

PROPERTY OWNER(S) NAME

MAILING ADDRESS

EMAIL \*\*

PHONE

**Please attach to this application the following:**

1. A copy of a survey plat or a drawing of the property showing (site plan):
  - a. Property lines;
  - b. Approximate size and location of dwelling;
  - c. Location of all buildings, walks, and other structures located within the fifty foot (50') City Lakefront easement and/or property;
  - d. The location and dimensions of any existing and/or proposed dock.
2. A copy of the deed to the property  
( Note: If deed calls for subdivision lots, please attach a copy of that map).
3. If applicable, a description, with construction drawing, of the proposed shoreline protection.
4. If applicable, a current photograph of existing dock.
5. \$50 Check or Money Order for Permit Fee payable to the "City of Williamstown"

**General Notes:**

- *This application is to register existing docks, docks in place with no additions after May 13, 2004 or docks and additions which have already been previously permitted by the City of Williamstown.*
- *For New docks, Dock replacements, Dock additions, or Dock repairs over 50% a "New Dock" application must be submitted.*
- *If no new lakefront construction/renovation occurs (i.e., New docks, Dock replacements, Dock additions, or Dock repairs over 50%), resubmit this application every 5 years*

**Existing dock information**

Any docks previously approved by the City of Williamstown and any dock or structure built before May 13, 2004.

**Check List:**

- Deed
  - ✓ If deed only references a lot, include Subdivision plat and/or Survey plat
- Site Plan
  - a simple sketch will suffice but please include:*
    - ✓ Location of all existing structures within 50' parallel of the lakefront in relation to the property lines
    - ✓ Dimensions (length, width & height) of those structures
    - ✓ Location of existing dock(s) in relation to projected property lines
    - ✓ Dimension (length, width & height) of the dock(s)
    - ✓ Shoreline Protection description and/or proposed improvements
- \$50 check or money order

## Existing dock information (continued)

Material dock is constructed of:

Material pilings are constructed of:

Maximum height of dock above normal pool:

Is dock floating:

Length and width of Walkway:

If floating, material of floats:

Any structures within the 50' parallel lakefront:

Length of property shoreline:

Distance to nearest side property line:

Year of last renovation:

The purpose of this permit is to regulate the size and use of boat docks on Lake Williamstown, and to ensure compliance with the City's Dock Regulations. The approval of this permit does not, in any way, review or approve the structural integrity, method of construction, or safety of the proposed or existing boat dock.

I further acknowledge, under penalty of law, the truthfulness of all statements, drawings, attachments, and any other information supplied for the purposes of applying for, and/or obtaining, a dock permit from the City of Williamstown.

Signature of Property Owner(s):

Name and Signature of Property Agents, if other than or in addition to Property Owner(s):

**\*\* Please include a valid email address, for property owner and if applicable, agent. Email will be the first method of contact.**

Mail or deliver to:

**City of Williamstown  
Attn: Jeanne Hartinger  
P.O. Box 147  
400 North Main Street  
Williamstown, KY 41097**

Questions or assistance inquiries can be directed to:

**Jeanne Hartinger  
Lakefront Administrator  
[lake@wtownky.org](mailto:lake@wtownky.org)  
(859) 824-3606**



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PAGE 2 OF 2

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